

Terms & Conditions of Entry for SASA Selection Day and Exhibitions

The South African Society of Artists (SASA) invites members to participate in the annual Selection Day, Annual Exhibition, and Merit Exhibition. These events provide opportunities to showcase your artwork, earn recognition, and contribute toward achieving Fellowship of the Society.

Below are the detailed terms and conditions for entry.

1. SELECTION DAY

The SASA Selection Day is the primary event where members submit artworks for judging to qualify for exhibitions and awards.

Submission Process:

- Each member may submit up to three (3) **new artworks** for judging.
- For 2025, submissions will be made **online** (a change from the traditional in-person weekend event).
- Members will receive instructions by email on how to submit their artworks digitally, including any required formats or specifications.

Judging:

- Three independent art experts will evaluate the submitted artworks.
- Judges will assign points to each artwork based on established criteria (the scoring system remains unchanged from previous years).
- Unlike previous years, where judges had approximately 15 seconds per artwork, this year judges will have **one week** to review and score submissions at their leisure, ensuring a thorough evaluation.

Final Selection:

- Based on the online scores, a selection of artworks will be **pre-selected** for final judging.
- Artists with pre-selected artworks must bring their works to the **Athenaeum** on **Saturday, 16 August 2025**, in person or via courier, for the final selection process.
- During final judging, the panel will identify **Best of** for each medium, **Overall Highest Score**, which will be recognised with trophies and certificates, **Highly Commended** and **Commended** artworks, which will be recognised with certificates.

Cut-Off Mark:

- The number of artworks submitted and the available exhibition space at the **Annual Exhibition** will determine a **cut-off score**.

- Artworks that achieve or exceed this cut-off score will qualify for display at the **Annual Exhibition** at the Richard Crowie Hall September, dates to be confirmed by Kirstenbosch.

Fellowship of the Society:

- Points earned during the Selection process contribute toward achieving **Fellowship of the Society**, a prestigious recognition for consistent excellence.
- To qualify for Fellowship, an artist must score **75% or higher** in at least **three out of four consecutive years**.

2. ANNUAL EXHIBITION AT KIRSTENBOSCH

The Annual Exhibition showcases artworks that meet the cut-off score from Selection Day. It is a significant opportunity for members to display their work to the public.

Eligibility:

- Artworks that achieve or exceed the cut-off score during Selection Day are **required to be exhibited** at the Annual Exhibition.
- The venue is the **Richard Crowie Hall** at **Kirstenbosch Botanical Gardens**.
- Dates for the 2025 Annual Exhibition will be communicated to members in due course.

Submission Form:

- The form submitted during the Selection process will also serve as the entry form for the Annual Exhibition. No additional forms are required.
- The form will be filled in online.
- The form will be retained by SASA for administrative purposes.

Artwork Availability:

- All qualifying artworks **must be available** for display at the Annual Exhibition.
- If an artwork is sold prior to the exhibition, it must still be exhibited with a **“sold” sticker** clearly displayed.
- A commission will apply to any **sold artworks**, as per SASA’s standard policies. Members should consider this when submitting works that may be sold before the exhibition.
- Any sale resulting from the exhibition but which takes place after the exhibition is subject to commission.

Awards and Recognition:

- Winning **Best Of** artworks and those deemed **Highly Commended** or **Commended** will be displayed with a certificate indicating their status.
- Winners will be presented with **certificates and cups** during the exhibition opening night event to celebrate their achievement.

3. MERIT EXHIBITION

The Merit Exhibition is an exclusive event for the highest-scoring artists from Selection Day, offering a chance to showcase new work.

Eligibility:

- Only the **top 40 highest-scoring artists** from Selection Day are invited to participate in the Merit Exhibition.
- To maximize your chances of qualifying, members are encouraged to submit three artworks during Selection Day, as points are cumulative.

Details:

- The Merit Exhibition typically takes place in **January or February of the following year** (2026) at the Richard Crowie Hall, Kirstenbosch.
- Invited artists may submit **new artworks** of their choice.

4. GENERAL CONDITIONS

Compliance: By submitting artworks for Selection Day, members agree to abide by these terms and conditions, including making qualifying artworks available for the Annual Exhibition and adhering to commission policies for sold works.

Judging Integrity: The decisions of the independent judges are final, and no correspondence will be entered into regarding scores or selections.

Communication: Members will be notified of key dates, submission guidelines, and other details via official SASA channels.

Contact: For questions or clarification, please contact SASA directly through the provided communication channels.

These Terms and Conditions ensure a fair, transparent, and rewarding process for all participants. By participating in the Selection Day, members contribute to the vibrant artistic community of SASA and have the opportunity to gain recognition, exhibit their work, and work toward Fellowship.



SOUTH AFRICAN SOCIETY OF ARTISTS

SELECTION DAY

16 August 2025



SOUTH AFRICAN
SOCIETY OF
ARTISTS
Founded 1902

118th Annual Exhibition

Date to be confirmed by Kirstenbosch

Selection Day:

Saturday **16 August** - delivery of work at the Cape Town Athenaeum, Newlands

09h00 Members' Surnames from A-L

10h00 Members' Surnames from M-Z

11h30 Submissions close

Final judging and collection of work at approximately 17h00 (no earlier).

Please add your name to the SASA WhatsApp broadcast group in case of any changes on the day.

118th Annual Exhibition

Hanging Day:

Date to be advised. Selected work to be delivered between 09h00 and 13h00, or by arrangement with Ingrid exhibitions@sasa-artists.co.za

Exhibition Venue:

Richard Crowie Hall, Kirstenbosch Gardens. Enter via Gate No 2 - no entrance fee for delivery of work.

Please wear your membership badge. STRICTLY no parking behind the venue. Parking only in public areas.

Exhibition Opening:

The exhibition will be officially opened at 18h30 with an evening of refreshments and canapes.

Exhibition Closing:

Date to be advised, at 15h00. Unsold items must be collected between 15h00 (no earlier) and 17h00.

Conditions of Entry for 2025 Annual Exhibition

1. Entries will only be accepted from fully paid-up members, sponsored Members, Patrons, Fellows and other Honorary Members.
2. The entries may consist of work in any of the following mediums: oil, watercolour/ink, pastel, acrylic, printmaking/lino cut, drawing/etchings/scratchboard, sculpture or mixed media. No craft or functional items will be accepted.
3. A maximum of three (3) works may be submitted for selection. Each submitted work is ascribed points during judging. Members who gain sufficient points are then eligible to participate in the Annual Exhibition.
4. Entries must be the member's **own**, current (not older than 2 years), original, handmade, unaided work. Photographic or electronic work or copies of work **will not be accepted**.
5. *Members are not permitted to submit reproductions of **any artist's work** for this exhibition.* Members who reproduce images (such as photographs) must either own the copyright to these images or provide written proof that they have the permission of the author of the source material to use it in their work. Paintings done on photographic material, whether copyright or not, will not be accepted. Artists are required, on request, to submit document/s of consent for images taken from other sources, along with submission of their work
6. Please bear in mind that plagiarism is a criminal offence, and that intellectual property is protected. Any work found to be in contravention of copyright laws will be removed from the exhibition and the artist subject to disciplinary action - see by-law 23e of the SASA Constitution 2022. Bear in mind that copyright rules exist for your own protection.
7. Members **may not** submit work done in classes convened by an art teacher, regardless of whether the art teacher has given permission. Artwork will be removed immediately should this be the case. Once removed, no replacement will be allowed, nor will any refund be given for hanging fees paid.

8. Diptychs or triptychs are acceptable, being considered as single works, comprising one artwork in 2 to 3 parts, flowing across all canvases. However, diptychs and triptychs **must be securely mounted as one individual work** for both selection and exhibition. They may not be sold or displayed individually.
9. No works that have been exhibited at any previous SASA exhibition will be accepted. Portfolio works are not accepted for the Annual and because this is a juried exhibition, sold works may not be replaced.
10. Unframed work, temporary frames or mounts are acceptable on Selection Day **only**; however, to prevent any possible damage, watercolour, pastel, pencil and charcoal works or any work done on paper, must either be framed or, for selection only, be mounted on hardboard and covered with cellophane. **Make allowance for the cost of framing when pricing your work as prices cannot be changed or altered once entry forms have been submitted.**
11. Work done on stretched canvas of 20mm or greater in depth, does not have to be framed for the exhibition. Paintings on board or canvas **less** than 20mm must be framed.
12. To facilitate hanging, screw eyes must be fixed approximately a quarter of the way from the top of the frame with cord attached, and the back of the work must be neat. The Council reserves the right to reject any items it considers unacceptably framed.
13. **Indemnity:** *SASA and Kirstenbosch Botanical Gardens do not accept responsibility for any damage to or loss or theft of work or for the failure of a prospective buyer to fulfil their obligation under the contract of purchase. SASA also do not accept responsibility for damage incurred at any stage during the exhibition, including hanging. Artists are required to provide their own insurance against breakage, loss, theft, etc.*
14. **All entries to the exhibition must be for sale.** All framed work must be for sale with the frame. Entries cannot be accepted on a 'not for sale' basis. All works selected are reserved for the exhibition.
15. If your work is selected on Selection Day, you are obligated to present that selected work on hanging day at Kirstenbosch. If that work has been sold prior to the exhibition, it must still be presented and will be hung with a 'sold' sticker. Commission is also payable on any work that has been selected and sold prior to the exhibition. (See point 18). **If you do not exhibit the work for any reasons, your score/award will be forfeited.**
16. SASA must be notified immediately should any sales of selected work be made during the exhibition via personal or other online websites or social media sites.
17. Any sales resulting directly from the display on this exhibition, which are concluded after the closing day, are still liable for payment of commission to the society.
18. A commission of 30% of the sale price indicated on the ENTRY FORM is payable to SASA for each work sold. **Make allowance for this when pricing work.** Prices may not be altered once entry forms are submitted.

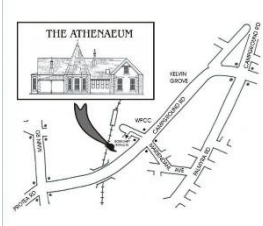
**ANY WORK PRESENTED THAT DOES NOT CONFORM TO THESE CONDITIONS WILL
BE REJECTED ON HANGING DAY**

SITTERS ROSTER: A roster for the exhibition will be compiled. Chief sitters, familiar with the operation of the credit card machine and other duties, will be appointed. Participating artists will be required to assist them on a morning or an afternoon shift during the exhibition.

No work may be removed early, unless pre-arranged with Ingrid and SASA cannot accept responsibility for uncollected items after the closing of the Selection Day and exhibition. Artists are required to sign for their work before it is removed. Please make arrangements for someone to collect your work if you are not available at that time.

No additional forms are required for Hanging Day for the Annual Exhibition.

Selection Process Information

VENUE	Athenaeum 1 Mariendahl Lane (off Camp Ground Road). (opposite cricket field, Newlands)	
DATES	<p>Saturday 16 August 2024</p> <p>09h00 Members' Surnames from A–L 10h00 Members' Surnames from M–Z 11h30 Submissions close</p> <p>Country members can deliver anytime between 09h00 and 11h30. Couriered work will also be accepted prior to the day. Please contact treasurer@sasa-artists.co.za to arrange. The doors will not be opened before 09h00 and will close at 11h30. NO LATE ENTRIES WILL BE ACCEPTED, unless by prior arrangement. Collections from 17h00</p>	
ENTRY FEE	R50 per artwork on submission of entries – payments to be made online and proof of payment sent to secretary email.	
LABELLING	<p>Two-Dimensional Work – Use the labels provided for the front and back of paintings.</p> <p>Three-Dimensional Work – Use the labels provided for the front and the underside of the sculpture.</p>	
PRESENTATION	Bubble-wrap, clingfilm or cardboard can be used to protect the edges of the work provided it does not obscure the artwork. All other coverings must be removed BEFORE joining the queue to hand in work. <u>Please take your wrapping home with you for recycling.</u> Please Note: No wet work will be accepted, and all watercolour, pastel, pencil and charcoal works and work done on paper, must either be framed or be on a firm support and covered with cellophane for maximum protection.	
INDEMNITY	All work is submitted and exhibited at your own risk. See point 13 of Conditions of Entry.	
JUDGES	Three external, independent judges select works. Trophies and awards for the best works in various categories may be awarded at their discretion. Their decision is final.	
SELECTION	You will be advised if your work has been selected after judging is finalised. Your final score will be made available to you via secretary email.	
INVITATIONS	Exhibition invitations will be sent via email to all artists for you to forward to family and friends and potential buyers.	

HANGING FEES FOR THE ANNUAL EXHIBITION FOR SELECTED WORK: Below are the costs to be paid on delivery of selected work to Kirstenbosch. Hanging fees are payable on Hanging Day. Measurements include frames.

Two-dimensional work			Three-dimensional work		
SMALL	Longest side < 35cm	R55	SMALL	Longest side up to 70cm	R65
MEDIUM	Longest side between 35cm - 70cm	R75			
LARGE	Longest side between 70cm - 100cm	R100	LARGE	Longest side greater than 70cm	R100
X-LARGE	Longest side between 100cm - 125cm	R165			
XX-LARGE	Longest side between 125cm - 150cm	R195			

No work may be submitted in excess of XX Large.